

<p style="text-align: center;"><b>Boyup Brook District High School P &amp; C Association</b> <b>General Meeting Held in the BBDHS Primary School Library</b> <b>Tuesday 7<sup>th</sup> February, 2017</b></p>
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Signed ..... Date.....  
(Chairperson – Rob Staniforth Smith)

**1.0 Present**

Rob Staniforth Smith, Jen Staniforth Smith, Keri Tripp, Renee Knapp, Mary-Anne Inglis, Anne Klaassen, Sam Curran, Melissa Waller, Liz Roney, Sarah Alexander, Bobbi Miller, Bec Dewar, Sally Thomson, Carolyn Harvey.

**2.0 Apologies**

Carolyn Mallett, Kirstie Clark

**3.0 Declaration Of Opening**

The President Rob Staniforth Smith declared the meeting open at 3.35pm

**4.0 Confirmation of Minutes From Previous Meetings**

Confirmation of the Minutes of the General Meeting of the Boyup Brook District High School P&C Association held on the 8<sup>th</sup> November 2016, be confirmed and certified as true and accurate.

*Motion to accept previous minutes- Moved **Keri Tripp** Second **Renee Knapp** Passed*

**5.0 Correspondence IN**

- Johnsons Invoice
- Hansens Invoice
- IGA Invoice
- Bendigo Bank information
- Cadbury Fundraising
- ACSA Canteen newsletter
- WASCO Newsletter
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**Correspondence OUT**

- Nil

*Motion that all Correspondence IN be received and Correspondence be endorsed  
Moved **Sam Curran** Second **Sarah Alexander** Passed*

**6.0 Business Arising From Previous Minutes**

**6.1 School Banking**

Discussed again, Kirstie still happy to co-ordinate. Many feel maybe too hard.

**6.2 Country Music Festival**

Sam has everything under control with plenty of helpers

**7.0 Presidents Report- (Verbal)**

Congratulated Anne on the Graduation Ceremonies  
New fencing has gone up along Inglis St to make safer for pedestrians.

**8.0 Principals Report- Anne Klaassen (Filed)**

**9.0 Treasurers Report- Jennifer Staniforth Smith (Verbal)**

No transactions since last meeting  
Currently \$15,581 in bank account with about \$3000 committed funds.

**10.0 ECE Report- Melissa Waller (Verbal)**

No meeting since last P&C but Cubby house has been installed

*Motion that all above reports be adopted-*

*Moved **Renee Knapp** Second **Mary-Anne Inglis** **Passed***

**11.0 General Business**

**11.1 Welcome BBQ**

Will be held on the 24<sup>th</sup> February, although it is the same day as the cricket wind up, any later and it would be the end of term and not so much a “welcome”.

**11.2 PBS Update**

Signage will go up around both sites.  
Kids are responding well to the Respectful, Resilient, Striving for success motto.

**11.3 P&C Meetings**

Request from PBS Group to have fixed weeks so they can work around our Meetings, agreed that it would help for everyone to have an idea. Will start with weeks 2 and 9 to hold meetings.

**11.4 Hawaiian Ride**

ECE group has requested to take on this catering for fundraising.

**12.0 Next Meeting**

The next Meeting of the P&C will be for the AGM and a general meeting will follow straight after, it is scheduled for 7<sup>th</sup> March 2017 at 3.30pm in the Primary Library. General meeting to start around 4pm.

**14.0 Closure**

Chairperson Rob Staniforth Smith closed the meeting at 4.45 and thanked everyone for their attendance.